## ADMINISTRATIVE PROCEDURE

SEQUOIAS CCD

## **MISSION**

Commencing in September 2014, the Mission is reviewed every three years by the District Governance Senate and is either reaffirmed or revised. A task force, convened by the District Governance Senate:

- solicits and compiles District-wide feedback;
- reviews any relevant data;
- considers emergent trends in higher education and/or recent legislation; and,
- recommends reaffirmation or revision of the Mission to the District Governance Senate.

The District Governance Senate considers the District feedback, relevant data and the recommendation for reaffirmation or revision by the task force. Ratification of the existing Mission Statement or any revisions will be made by a majority vote of the District Governance Senate and the final recommendation will be forwarded to the Superintendent/President.

If the Superintendent/President does not approve of the recommendation for reaffirmation or revision, the District Governance Senate and the Superintendent/President shall continue to collaborate and compromise until an agreement is achieved.

The Superintendent/President presents either the proposed revision or reaffirmation of the Mission Statement to the Board of Trustees for their approval.

Process details are outlined in the Integrated Planning Manual, approved by the Board of Trustees in August 2013.

Reference: Board Policy 1200 WASC/ACCJC Accreditation Standard I

Board Approved: February 13, 2012 Revised: March 10, 2014